



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, September 27, 2016 at 7:00 PM**  
**City Council Chambers, Room 202**

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**1. APPROVAL OF RECORDS OF THE PREVIOUS MEETING**

**2. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

**3. COMMUNICATIONS FROM THE MAYOR:**

**3.1** Mayor Fiorentini submits *Loan Order* along with *Authority to File* a document to fund the cost of planning, engineering, and construction to develop a new back up drinking water source for the City of Haverhill

*Related communication from Robert Ward, Deputy Director*

Attachments

**3.1.1** Loan Order - \$17,168,750.00 to develop new drinking water source

(File 10 days)

**4. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES**

**4.1** Communication from William Pillsbury, City's Economic Development and Planning Director, requesting Hearing: regarding an amendment to Zoning Ordinance – Lake Street area; RR & RM zoning line adjustments and submits related Zoning Ordinance  
(Refer to Planning Board & Council Hearing Nov 29<sup>th</sup>)

**4.1.1** Zoning Ordinance – Lake Street area zone line adjustments

(File 10 days)

**5. UTILITY HEARING(S) AND RELATED ORDER(S)**

NO SCHEDULE

**6. APPOINTMENTS:**

NO SCHEDULES

**Confirming Appointments**

**Non-confirming Appointments**

**Resignations**

**7. PETITIONS**

**7.1** Petition from Dave Traggorth/*Traggorth Companies LLC*, requesting special permit to redevelop and restore 81-87 Washington st; known as the *Al Forno Building*; to create up to 24 rental apartments, including 6 two-bedroom units and 12 one-bedroom units to include 1,900 SF of ground floor retail space for lease along Washington st; Assessor's Map 301, Block 52, Lot 6  
(Refer to Planning Board & Council Hearing Nov 29<sup>th</sup>)

**8. APPLICATIONS/HANDICAP PARKING SIGNS:**

**8.1** Rodney Ball – *New* 13 ½ Grove st

**8.2** Joseph Miller – *Renewal* 20 Swasey st, 1<sup>st</sup> Floor

*Applications have Police approval*

Attachments



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**9. ONE DAY LIQUOR LICENSES:**  
NO SCHEDULE

**10. APPLICATIONS FOR PERMIT**

10.1 Application from Kathleen Pruett for *Boys & Girls Club of Greater Haverhill* for "Walk for Youth"; beginning and ending at the Club on 55 Emerson st; Saturday, October 15<sup>th</sup>; 10 am – 12 noon; with rain date of Sunday, October 16th

*Application has Police approval*

Attachments

**11. TAG DAYS**  
NO SCHEDULE

**12. ANNUAL LICENSE RENEWALS:**

Roller Skating Rink

Sunday Skating

Pool Tables

Sunday Pool

Bowling

Sunday Bowling

Buy & Sell Second Hand Clothing

Buy & Sell Second Hand Articles

Junk Dealer

Buy & Sell Old Gold

Pawnbroker

Limousines

*Black Tie Limousine Inc, Mark Mollica      5 Bond st      52 Limousines*

Attachment

Taxis

Taxi Driver Licenses

Chair Cars

Auctioneer

Theater

Exterior Vending Machine

Coin-Ops (Renewals)

Sunday License

Fortune Teller

**HAWKER/PEDDLER**

**13. DRAINLAYER 2016 LICENSE**  
NO SCHEDULE



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### **14. HEARINGS & RELATED ORDERS:**

14.2 Document 83; Communication from Building, Inspector Richard Osborne, submitting Order to demolish building at 425 Washington st; Assessor's Map 511, Block 278, Lot 8

14.2.1 Document 83-B; Order to demolish building at 425 Washington st  
*Continued from September 13<sup>th</sup>*

*Related communication from Building Inspector Richard Osborne, reporting that this fire damaged building has been property demolished at the expense of the owner and also requests that the Council vacate the demolition order*

Attachments

### **15. NEW BUSINESS/ORDERS:**

NO SCHEDULE

### **16. ORDINANCES (FILE 10 DAYS):**

NO SCHEDULE

### **17. UNFINISHED BUSINESS:**

NO SCHEDULE

### **18. MONTHLY REPORTS**

NO SCHEDULE

### **19. COMMUNICATION FROM COUNCILLORS**

19.1 Communication from Councillor Michitson requesting critical financial and planning data to be provided to City Council in advance of tax classification hearing schedule for November 15th

19.2 Communication from Councillor McGonagle requesting to introduce Noa Astor to speak about lighting on Riverview st

19.3 Communication from Councillor Bevilacqua requesting to recognize HC Media for their recent awards

19.4 Communication from Councillor McGonagle requesting a discussion about Central Plaza/Bethany Avenue crosswalk safety concerns

19.5 Communication from Councillor Bevilacqua requesting a discussion regarding noise concerns at Fantini Bakery, Currier Square

19.6 Communication from Councillors Macek and McGonagle requesting to discuss concerns regarding the project at Cross rd and Boston rd, Rte. 125, Ward Hill

19.7 Communication from Councillor Bevilacqua requesting a discussion regarding traffic concerns at Carleton st and Broadway

Attachments



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**20. RESOLUTIONS AND PROCLAMATIONS**

NO SCHEDULE

**21. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

21.1 Councillor McGonagle submits Minutes of the *Public Safety Committee* meeting held on  
September 12 2016

Attachment

**22. DOCUMENTS REFERRED TO COMMITTEE STUDY**

**23. ADJOURN**

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

31  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
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FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 23, 2016

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Loan Order for Planning, Engineering and Construction to Develop a New Drinking Water Source

Dear Mr. President and Members of the Haverhill City Council:

Attached is the loan order in the amount of \$17,168,750.00 along with the authority to file a document to fund the cost of planning, engineering and construction to develop a new back up drinking water source for the City of Haverhill. We need to plan for the future and make certain there is always enough water for our future. This loan order is critical to meeting that need. Please see letter attached from Robert Ward, Deputy Director of the Department of Public Works, with his recommendation and details of the plan.

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf



# Haverhill

Robert E. Ward, Deputy DPW Director  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
rward@haverhillwater.com

Date: September 22, 2016

To: James J. Fiorentini  
Mayor

From: Robert E. Ward *R.E.W.*  
Deputy DPW Director

Subject: Proposed Loan Order  
Planning, Engineering and Construction to Develop a New Drinking Water Source

Enclosed for your review and approval is a proposed loan order in the amount of \$17,168,750.00 along with the Authority to File document to fund the cost of planning, engineering and construction of improvements to develop a new drinking water source for the City.

In 2012, the City Council adopted for implementation the recommendations of the Water Supply Committee to complete the planning, engineering and permitting for a groundwater withdrawal from the Merrimack River. The need for additional supply was based on opportunities for economic growth, drought, Water Management Permit Act limits, redundancy/vulnerability, limited quantities from neighboring towns and competing use of limited resources. The Water Division is currently in the midst of this work.

As discussed at the City Council meeting on September 6<sup>th</sup>, we are in the midst of a drought. Part of our drought planning includes identifying emergency sources of water if the drought continues. The more practical alternative is to accelerate the Merrimack riverbank well project. Study and exploratory work already completed have identified a very favorable location for a large volume of water and recommended radial collector well technology to withdraw it.

This loan order will fund the design, permitting, and construction of a radial collector riverbank well system and 24-inch transmission main from the well to the City's water treatment plant. The riverbank filtration was the Water Supply Committee's recommended withdrawal technique because it uses sand and gravel for "natural" filtration for enhanced water quality prior to further treatment at the water treatment plant. A more detailed project description is enclosed along with a schematic of a radial collector well, schedule, and cost estimate.

In August 2016, we submitted an application to the Massachusetts Department of Environmental Protection (DEP) for a low-interest loan from DEP's State Revolving Fund (SRF) loan program. We will find out in December/January whether or not we will receive SRF funds. Payments are expected to begin in fiscal year 2022 with a payment of \$1,143,000 and approximately \$1,065,000 each year after that for 20 years. The hypothetical debt schedule for the loan is enclosed.

Subject: Proposed Loan Order  
Planning, Engineering and Construction to Develop  
a New Drinking Water Source

page 2

Also attached is a copy of the Water Division's 5-Year financial forecast from the FY17 budget showing user rates forecasted for the next 5 years. The loan payments for this project are not included in the forecast as it will not impact user rates until FY22. The rate impact is approximately \$0.56 and will cost the average household an additional cost of \$22.00 per year.

If the loan order is acceptable to you, please forward it to the City Clerk to be placed on the City Council meeting agenda.

If you need additional information, please email [rward@haverhillwater.com](mailto:rward@haverhillwater.com) or call me at (978) 374-2382.

Enclosures

Cc: Michael Stankovich, Director of Public Works  
Charles Benevento, Auditor/Finance Director  
William Pauk, Finance/Project Manager  
John D'Aoust, WTP Facility Manager



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That \$17,168,750.00 is appropriated for the purpose of financing the planning, engineering and construction of improvements to develop a new drinking water source including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$17,168,750.00 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C; and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

FURTHER ORDERED: That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

3.1.1  
File 10 days

LOAN ORDER



### **AUTHORITY TO FILE**

Whereas, the City of Haverhill, after thorough investigation, has determined that the work activity consisting of planning, engineering, and construction activities related to developing a new drinking water source is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Massachusetts Department of Environmental Protection (MassDEP) and the Massachusetts Clean Water Trust (the Trust) of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Drinking Water Protection Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by the Haverhill City Council as follows:

1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s), if awarded, shall be to fund construction activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.



Backup

## CITY OF HAVERHILL

In Municipal Council February 14 2012

ORDERED:

That the following November 1, 2011 recommendations of the Water Supply Committee be and are hereby adopted for implementation by the Water Department, subject to appropriation where necessary by the Mayor and City Council:

1. The City should formally track the water supply surplus and deficit on an annual basis and incorporate this information into its annual statistical report. This data will be invaluable and a necessary tool for planning for a new source.
2. The City must continue with and expand its water conservation and leak detection efforts to include:
  - a. The replacement of plumbing fixtures as needed in municipal buildings in compliance with the requirement of the WMA permit.
  - b. Public education programs to inform the public about water conservation methods. The programs should include an educational program geared to elementary school-aged children.
  - c. Consider the feasibility of offering commercial and residential water audits.
  - d. In anticipation of changes to the City's WMA permits requiring conservation-based rate structures, evaluate the advantages and disadvantages of a conservation-based rate structure.
  - e. Change the WMA requirement of leak detection to a three-year cycle from the current two-year cycle.
3. The City should continue its efforts to reduce unaccounted-for water and reduce residential per capita use. As part of these efforts:
  - a. Continue to develop improved methods for tracking unmetered water used for municipal purposes such as firefighting, street sweeping, water main breaks, hydrant flushing, and other municipal uses.
  - b. Continue refining methods of calculating residential per capita day estimates.

Backup

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4. Continue and increase efforts to require compliance with the City's large water meter testing ordinance, which includes testing of large meters and replacement of inaccurate and improperly sized meters.
5. Continue the program to identify and replace inaccurate residential water meters.
6. Because of the uncertainty of future regulatory requirements, unknown climate impacts, economic fluctuations, competition for water resources, and limited reserve water supply capacity, we recommend that the City continue and expand current efforts to develop the Merrimack River as the City's next water supply. The Merrimack River is the only large capacity source that can meet the City's current and future water needs. Additionally:
  - a. Recognizing the public perception that comes with considering the use of the Merrimack River, we do not recommend any supply alternatives that involve a direct withdrawal.
  - b. We recommend that the only method of withdrawal from the river to be considered consist of a groundwater supply system, which withdraws water indirectly from the Merrimack River taking advantage of the natural filtering capabilities of sediments.
  - c. We recommend that efforts to develop the Merrimack River include a long-term vision that includes provisions for the city's build-out conditions.
  - d. We recommend that planning, engineering, and permitting for a withdrawal from the Merrimack River begin in earnest in fiscal year 2012 and continue until a permit to withdraw has been obtained. The planning, engineering, and permitting process is expected to take 3 to 6 years.

REFER TO PLANNING & DEVELOPMENT

Attest: Mrs. G. T. Toney

City Clerk

IN CITY COUNCIL: May 29 2012

PASSED

Attest: Mrs. G. T. Toney

City Clerk

APPROVED:

Mayor

## **Haverhill Riverbank Radial Collector Well Project Description**

This project includes the design and construction of a radial collector riverbank well system and a 24-inch transmission main from the well to the City's water treatment plant. A radial collector well consists of a vertical shaft caisson with radial collector shafts drilled horizontally beneath the river bottom and into the riverbed formation. The proposed radial collector riverbank well system is being targeted for a capacity of 7 million gallons per day (MGD) and will serve as a redundant supply to the City's existing reservoir system.

The current drought has stressed the existing reservoir system putting public health at risk. The City has implemented both conservation, and voluntary water-use restrictions in order to preserve the supply capacity. However, these measures have had little effect on stabilizing or reducing water demand and as a result the reservoir is at its lowest recorded level for this time of year in its history. In fact, the City is currently unable to utilize Millvale reservoir as a source and the City estimates that less than one month of supply capacity remains within Crystal Lake.

Findings from a 2010 Water Master Plan study found that loss of any one of the three (3) existing reservoirs would put Haverhill in a significant supply deficit and some residents, businesses, hospitals and other water consumers may not be served by the water system. A review of potential sources in proximity to Haverhill determined that the only viable large capacity source was the Merrimack River.

In 2011, the Mayor formed a Water Supply Technical Committee to review potential water supply alternatives. The City consisted of key City staff, the City's engineering consultant and special public appointments made by the mayor. The committee concluded that riverbank wells along the Merrimack River is the best and only large capacity long-term water supply solution for the City.

Several phases of prior work tasks have been completed which has led to the identification of a potential site for the development of the radial collector well. Briefly, the prior work included the following:

- Phase I - Geophysical Study. In March and April 2012, a geophysical study was conducted to identify bedrock troughs having deep gravel deposits along the river bottom that had the potential to extend onto land. The study area was concentrated along the north side of the river bound by upstream and downstream city limits. Three (3) areas were identified having the appropriate criteria for further study.
- Phase II - River & Land Test Well Exploration. Between July 2012 through March 2013 a small diameter (2.5 inch) test well program was initiated to validate the findings from the Phase I study and to collect subsurface information on shore directly adjacent to the three areas of focus. The work also included the collection and analysis of water samples. This work identified one area as having the best potential for large capacity

groundwater withdrawals. Water quality was found to be fairly typical of New England groundwater with elevated levels of iron, manganese and hardness.

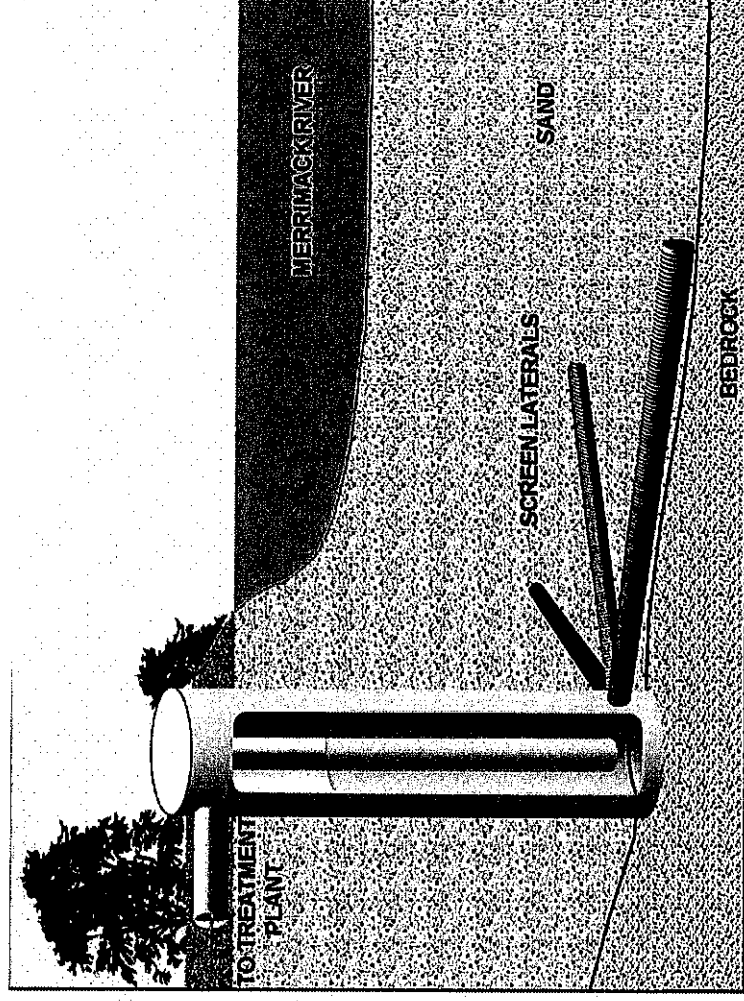
- Phase III – Additional River Explorations. Between November 2014 through January 2015, a second small diameter test well program was implemented focusing exclusively in the river. The purpose of the work was to fill and refine data collected in Phases I and II. Water quality samples were also collected and analyzed. The results strengthened prior conclusions in that the area of focus appeared to be favorable for large capacity groundwater withdrawals.
- Well Technology for Riverbank Filtration. In 2016, a brief evaluation of suitable riverbank withdrawal technologies was conducted to recommend the best application for Haverhill. Based on the significant volume of water being targeted, the radial collector technology was recommended.

Funds being requested through this loan order will pay for the remaining exploratory work needed to design and construct the collector well. It also includes funding for the design and construction of a transmission main from the proposed radial collector well site to Kenoza Lake and the City's water treatment plant.

The second component of the project is the design and construction of approximately 13,300 linear feet of 24-inch transmission main from the project site on East Broadway then north on Millvale Road and Kenoza Street to Kenoza Lake and the water treatment plant.

# Preferred Withdrawal Technique

- Riverbank filtration
- Uses sand and gravel for "natural" filtration
- Enhanced water quality
- Reduces subsequent water treatment needs
- Pumped to treatment plant



Radial Collector well

**Merrimack River Water Supply Development  
Estimated Cost  
Radial Collector Well and Transmission Main**

<u>Description</u>	<u>Total</u>	<u>Summary</u>
<b>CONSTRUCTION</b>		
24' Transmission Main	\$5,320,000	
Construction Contingency	\$1,330,000	
Subtotal	\$6,650,000	\$6,650,000
Radial Collector	\$5,000,000	
Construction Contingency	\$1,000,000	
Subtotal	\$6,000,000	\$6,000,000
Subtotal		\$12,650,000
Contingency per PEF	\$1,165,000	\$1,165,000
Subtotal Construction	\$13,815,000	\$13,815,000
<b>ENGINEERING</b>		
Design Engineering & Permitting	\$1,922,250	
Construction Administration & Inspection	\$1,281,500	
Subtotal	\$3,203,750	\$3,203,750
<b>ADMINISTRATION</b>		
Legal	\$50,000	
Police Detail	\$100,000	
Subtotal	\$150,000	\$150,000
<b>TOTAL PROJECT COST</b>		<b>\$17,168,750</b>

**HAVERHILL, MASSACHUSETTS  
RADIAL COLLECTOR WELL AND TRANSMISSION MAIN  
PROPOSED SCHEDULE**

<b>PHASE</b>	<b>TASK DESCRIPTION</b>	<b>TIME FRAME</b>
-	Submit SRF PEF Application	August – September 2016
I	Radial Collector Confirmatory Exploration	October 2016 – May 2017
II	MEPA Permitting	June 2017 – May 2018
III	Construct & Permit Radial Collector	June 2018 – June 2019
IV	Construct Pump System & Transmission Main	July 2019 – April 2020



# Draft Schedule C

Prepared by MWPAT

Sep, 12 2016 - 11:52 AM

## Massachusetts Clean Water Trust Preliminary Structuring Analysis City of Haverhill Hypothetical

Initial Loan Amount	17,168,750.00	Loan Origination Fee (\$5.5/1000)	94,428.13
Principal Forgiveness		Loan Term (in years)	20
Net Loan Obligation	17,168,750.00	Loan Rate	2.00%
		Closing Date	2/1/2018
		First Interest	7/15/2018
		First Principal	1/15/2019

Date	Principal	Interest	Total Debt Service	Admin Fee (0.15%)	Loan Origination Fee	Total Debt Service	Annual Debt Service
2/1/2018							
7/15/2018		156,426.39	156,426.39	12,876.56	94,428.13	263,731.08	
1/15/2019	694,493.00	171,687.50	866,180.50	12,876.56		879,057.06	1,142,788.14
7/15/2019		164,742.57	164,742.57	12,355.69		177,098.26	
1/15/2020	709,587.00	164,742.57	874,329.57	12,355.69		886,685.26	1,063,783.53
7/15/2020		157,646.70	157,646.70	11,823.50		169,470.20	
1/15/2021	725,009.00	157,646.70	882,655.70	11,823.50		894,479.20	1,063,949.41
7/15/2021		150,396.61	150,396.61	11,279.75		161,676.36	
1/15/2022	740,766.00	150,396.61	891,162.61	11,279.75		902,442.36	1,064,118.71
7/15/2022		142,988.95	142,988.95	10,724.17		153,713.12	
1/15/2023	756,866.00	142,988.95	899,854.95	10,724.17		910,579.12	1,064,292.24
7/15/2023		135,420.29	135,420.29	10,156.52		145,576.81	
1/15/2024	773,315.00	135,420.29	908,735.29	10,156.52		918,891.81	1,064,468.62
7/15/2024		127,687.14	127,687.14	9,576.54		137,263.68	
1/15/2025	790,122.00	127,687.14	917,809.14	9,576.54		927,385.68	1,064,649.35
7/15/2025		119,785.92	119,785.92	8,983.94		128,769.86	
1/15/2026	807,294.00	119,785.92	927,079.92	8,983.94		936,063.86	1,064,833.73
7/15/2026		111,712.98	111,712.98	8,378.47		120,091.45	
1/15/2027	824,840.00	111,712.98	936,552.98	8,378.47		944,931.45	1,065,022.91
7/15/2027		103,464.58	103,464.58	7,759.84		111,224.42	
1/15/2028	842,766.00	103,464.58	946,230.58	7,759.84		953,990.42	1,065,214.85
7/15/2028		95,036.92	95,036.92	7,127.77		102,164.69	
1/15/2029	861,083.00	95,036.92	956,119.92	7,127.77		963,247.69	1,065,412.38
7/15/2029		86,426.09	86,426.09	6,481.96		92,908.05	
1/15/2030	879,797.00	86,426.09	966,223.09	6,481.96		972,705.05	1,065,613.09
7/15/2030		77,628.12	77,628.12	5,822.11		83,450.23	
1/15/2031	898,918.00	77,628.12	976,546.12	5,822.11		982,368.23	1,065,818.46
7/15/2031		68,638.94	68,638.94	5,147.92		73,786.86	
1/15/2032	918,455.00	68,638.94	987,093.94	5,147.92		992,241.86	1,066,028.72
7/15/2032		59,454.39	59,454.39	4,459.08		63,913.47	
1/15/2033	938,416.00	59,454.39	997,870.39	4,459.08		1,002,329.47	1,066,242.94
7/15/2033		50,070.23	50,070.23	3,755.27		53,825.50	
1/15/2034	958,812.00	50,070.23	1,008,882.23	3,755.27		1,012,637.50	1,066,462.99
7/15/2034		40,482.11	40,482.11	3,036.16		43,518.27	
1/15/2035	979,650.00	40,482.11	1,020,132.11	3,036.16		1,023,168.27	1,066,686.54
7/15/2035		30,685.61	30,685.61	2,301.42		32,987.03	
1/15/2036	1,000,942.00	30,685.61	1,031,627.61	2,301.42		1,033,929.03	1,066,916.06
7/15/2036		20,676.19	20,676.19	1,550.71		22,226.90	
1/15/2037	1,022,696.00	20,676.19	1,043,372.19	1,550.71		1,044,922.90	1,067,149.81
7/15/2037		10,449.23	10,449.23	783.69		11,232.92	
1/15/2038	1,044,923.00	10,449.23	1,055,372.23	783.69		1,056,155.92	1,067,388.84
7/15/2038							
	17,168,750.00	3,834,901.03	21,003,651.03	288,762.16	94,428.13	21,386,841.31	21,386,841.31

Notes:

Based on the project schedule, loan payments will begin in fiscal year 2022.

## 5-Year Forecast

As part of the annual financial planning process, the Water Division develops a 5-year financial forecast of revenues, expenses and rate requirements. To assemble this forecast, the Division estimates the level of expenditures to maintain and operate the water system, provide basic services and meet financial obligations. Estimates of water demands are made to calculate user rate revenues. Projected rates are set forth below.

The 5-year forecast includes estimated debt payments for significant water system improvements including:

- Improvements to the water treatment plant: Construction is anticipated to begin in FY17.
- Improvements to the City's 20 and 36-inch water transmission mains: Construction anticipated to begin in FY17.

The 5-year capital plan is shown on page 18 and was developed using recommendations from the Water System Master Plan completed in 2010 and subsequent engineering.

Based on the projected rates for 2017 through 2021, annual household charges for the average Haverhill customer yield average, projected dollar cost increases from \$250/yr. in FY17 to \$388/yr. in FY21.

5-Year Forecast						
	Budget	Mayor	Forecast	Forecast	Forecast	Forecast
	FY16	Allowed	FY18	FY19	FY20	FY21
<b>Water-Revenue</b>						
User rate	\$2.78	\$2.78	\$3.09	\$3.45	\$3.85	\$4.32
Percent Change	2.6%	0.0%	11.2%	11.7%	11.6%	12.2%
Water-Residential Usage	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805	1,223,805
Water-Commercial Usage	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223	1,087,223
Residential Usage	\$ (3,402,178)	\$ (3,402,178)	\$ (3,781,558)	\$ (4,222,128)	\$ (4,711,650)	\$ (5,286,838)
Commercial Usage	\$ (3,022,480)	\$ (3,022,480)	\$ (3,359,520)	\$ (3,750,920)	\$ (4,185,809)	\$ (4,696,804)
Charge for Services	\$ (803,000)	\$ (736,500)	\$ (736,000)	\$ (736,000)	\$ (736,000)	\$ (736,000)
Water Infrastructure Fee	\$ (30,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
Water Supply Fee	\$ (140,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)	\$ (120,000)
Other Revenue	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)
Engineering Revenue	\$ (100,000)	\$ (102,000)	\$ (94,400)	\$ (94,400)	\$ (94,400)	\$ (94,400)
<b>Total Revenue</b>	<b>\$ (7,506,658)</b>	<b>\$ (7,417,158)</b>	<b>(\$8,125,478)</b>	<b>(\$8,957,448)</b>	<b>(\$9,881,859)</b>	<b>\$ (10,968,042)</b>
<b>Water-Expenditures</b>						
Salaries-Water	\$ 2,025,726	\$ 2,062,789	\$ 2,161,525	\$ 2,199,795	\$ 2,231,895	\$ 2,264,826
Benefits - Water & Engineering	\$ 778,072	\$ 825,889	\$ 857,724	\$ 890,809	\$ 925,713	\$ 961,999
Expenses-Water	\$ 2,497,955	\$ 2,555,712	\$ 2,738,927	\$ 2,848,484	\$ 2,962,424	\$ 3,080,921
Engineering	\$ 417,214	\$ 427,470	\$ 447,040	\$ 455,497	\$ 462,656	\$ 469,930
Debt	\$ 1,094,811	\$ 1,104,858	\$ 1,277,773	\$ 3,738,741	\$ 3,634,676	\$ 3,559,489
Insurance	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834	\$ 142,834
Capital	\$ 1,170,500	\$ 1,099,500	\$ 484,500	\$ 484,500	\$ 484,500	\$ 484,500
<b>Total Expenditures</b>	<b>\$ 8,127,112</b>	<b>\$ 8,219,052</b>	<b>\$ 8,110,323</b>	<b>\$ 10,760,660</b>	<b>\$ 10,844,697</b>	<b>\$ 10,964,499</b>
<b>Surplus/(Deficit)</b>	<b>\$ (620,454)</b>	<b>\$ (801,894)</b>	<b>\$ 15,155</b>	<b>\$ (1,803,212)</b>	<b>\$ (962,838)</b>	<b>\$ 3,543</b>



Hearing November 29 2016  
**Haverhill**

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

411

DATE: September 24, 2016

MEMO TO: City Council President John J. Michitson and members of the  
Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

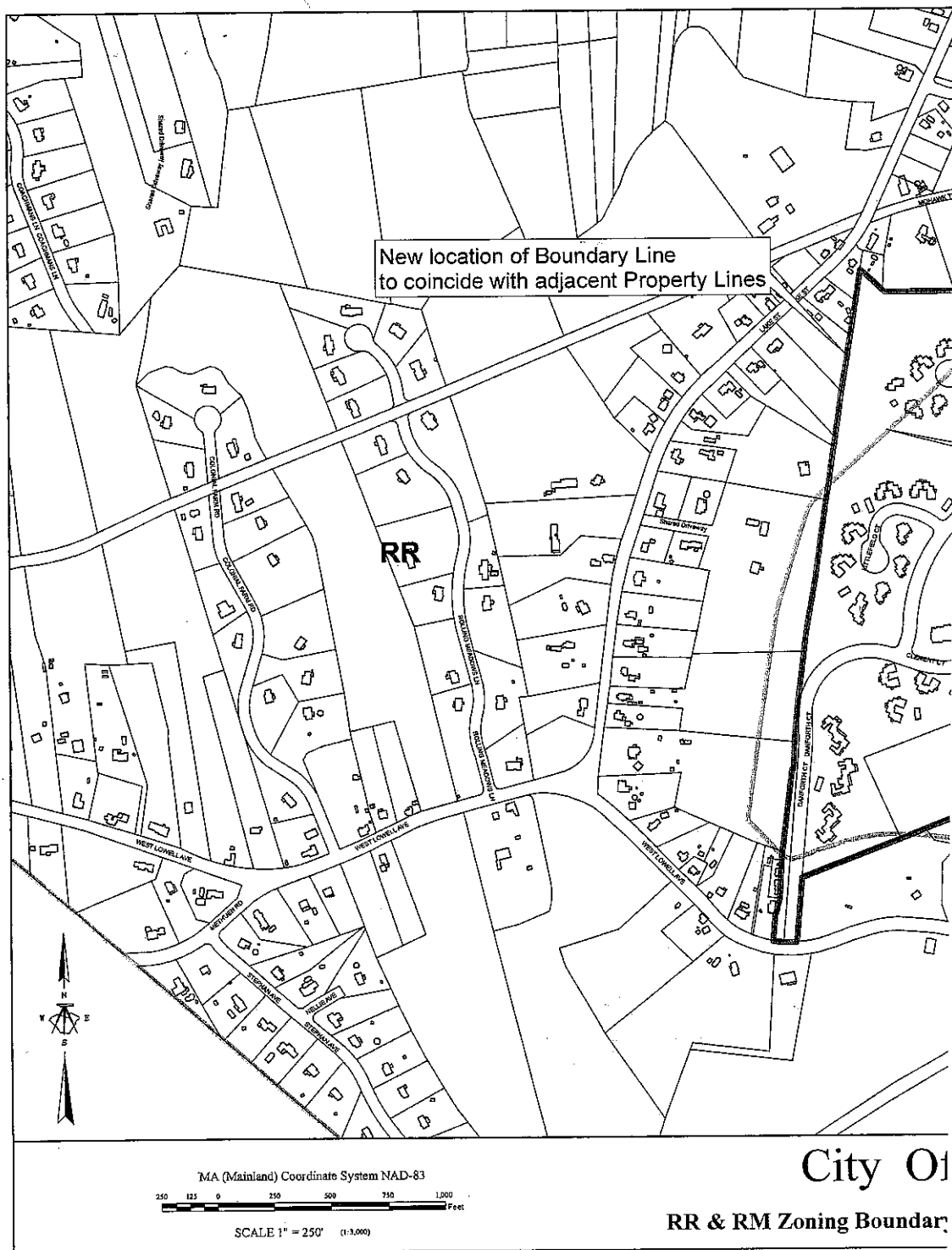
**RE: Amendment to Zoning Ordinance- Lake Street area zone line  
adjustments**

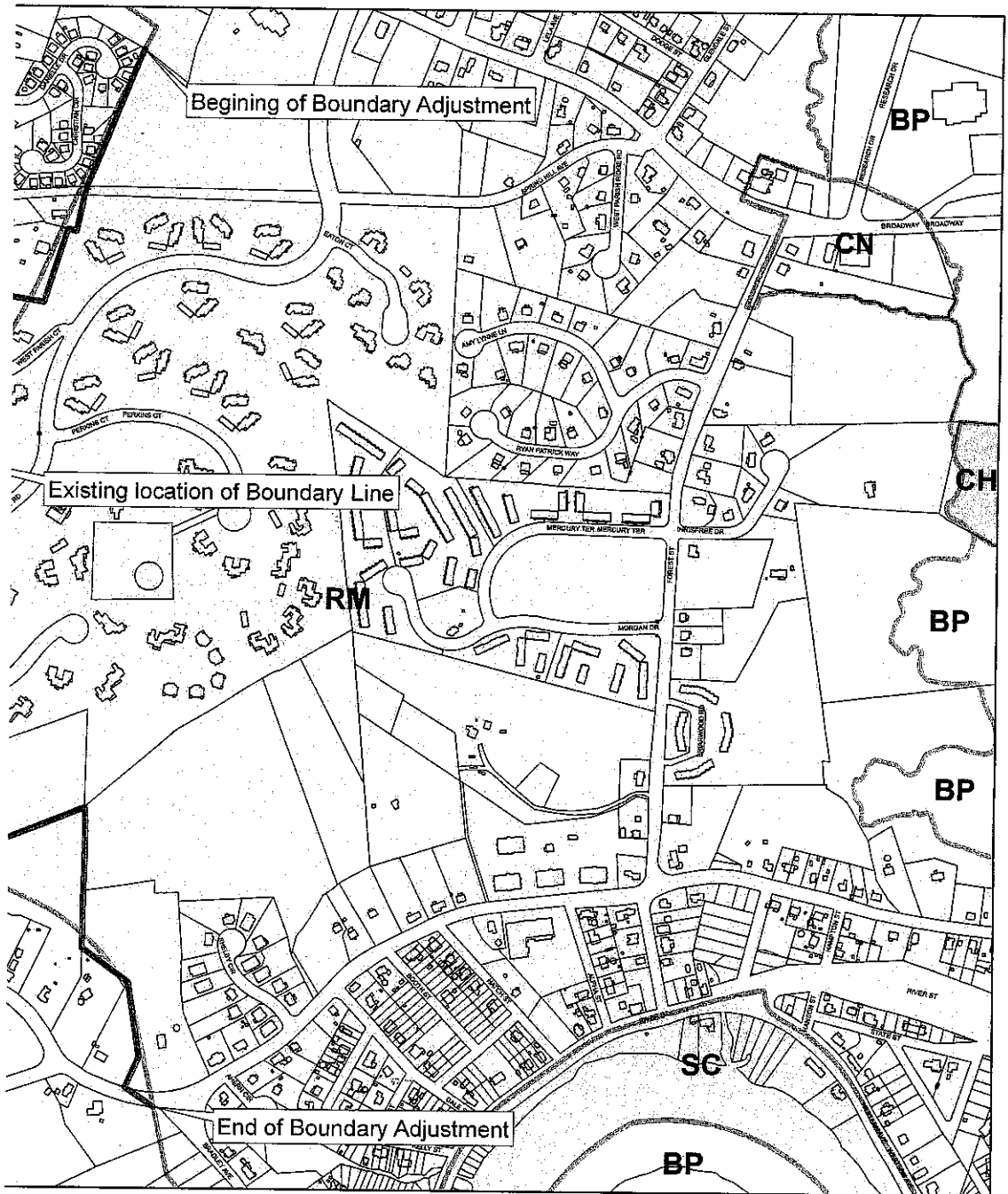
The City seeks to further amend the zoning ordinance to adjust lot lines in the Lake Street area. The attached ordinance and map describes the proposed changes.

Please refer to the Planning Board to review the matter at its meeting of October 12<sup>th</sup> to make a recommendation to the city council. I request that the city council schedule its hearing on these matters on November 29, 2016 to adopt these changes.

Thank you for your attention to this matter.

**RECOMMENDATION: Refer to the Planning Board for the October 12<sup>th</sup> meeting and Schedule the city council hearing on this request for November 29, 2016.**





Laverhill

Adjustment - East of Lake Street



This plan is for the RR & RM Zoning Boundary Adjustment purposes only; the graphic images and data displayed on this plan shall not be construed to be the actual mass and bounds location of lots.

This map was prepared and formatted by the City of Laverhill - Engineering Division, and all rights and ownership of all intellectual information and logos displayed on this plan shall remain the property of user. All applicable rights reserved.

RR & RM Zoning Boundary Adjustment - East of Lake Street: 09/23/2016





DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

*File 10 days*

*4.1.1*

ORDERED:

**MUNICIPAL ORDINANCE**

**CHAPTER 255**

**An Ordinance Relating to Zoning  
Map**

BE IT ORDAINED by the City Council of the City of Haverhill that  
Chapter 255, being and is further amended as follows:

Ch. 255 Zoning Ordinance map : The zoning map is further amended to reflect the  
zone line to be deleted and the zone line to be added as shown on the attached plan.

APPROVED AS TO LEGALITY

-----  
CITY SOLICITOR

Traggorth Companies LLC  
50 Summer Street  
Boston, MA 02110

Heating November 29  
2016

September 15, 2016

Haverhill City Council  
4 Summer Street  
Room 204  
Haverhill, MA 01830

7,1

#  
250.00

**RE: 87 Washington Street Redevelopment**

Dear Council President & Members of the City Council:

Traggorth Companies LLC, with an address of 50 Summer Street in Boston, Massachusetts, 02110 is pleased to be submitting our application for a special permit related to the redevelopment and restoration of 81-87 Washington Street known as the Al Forno Building. The land to be developed is on Plat 301, Block 52, and Lot 6.

The work at 81-87 Washington Street will consist of the rehabilitation of the exterior and interior to create up to 24 rental apartments, including 6 two bedroom units and 12 one bedroom units. In addition, the redevelopment will include approximately 1,900 SF of ground floor retail space for lease along Washington Street.

Renovations will be completed in compliance with the Massachusetts Historic Commission and National Park Service guidelines. The exterior renovation includes repair and repointing of the brickwork, new windows, and restoration of the storefront to closely match its original appearance. The interiors of the residential and commercial spaces will highlight historic materials and uses of the building.

The building will be accessible by a new code compliance handicap accessible ramp on the West elevation of the building. New code compliant interior stairs, and an elevator will be added. In addition, residential unit interiors will feature tall ceilings, exposed brick, energy efficient heating and cooling systems, and high quality finishes, consistent with the level of finishes installed at our existing property on Washington Street, JM Lofts.

Enclosed you will find the plans and outline specifications along with a legal description of the land. Prior to our hearing before the City Council, the development will secure an agreement for 24 off-street parking spaces.

We are requesting to be included on the agenda of the October 12<sup>th</sup> Planning Board Meeting, and to be heard at the November 29, City Council Meeting. We petition to waive the 65 day hearing requirement.

We appreciate your consideration of this submission and look forward to working with you to restore this landmark building.

Sincerely,



Dave Traggorth  
Traggorth Companies LLC

Legal Description of the land:

A certain parcel of land in the City of Haverhill, County of Essex, Commonwealth of Massachusetts, with a brick building thereon and located on the northerly side of Washington Street and bounded and described as follows:

Beginning at the southwesterly corner thereof at a point in the center line of a passageway running northerly from Washington Street and at land now or formerly of Schlafman; thence running

NORTHERLY By the center line of said passageway and said land now or formerly of Schlafman about 79' 6" to a point marking an angle in said parcel; thence turning and running

WESTERLY By said land now or formerly of Schlafman about 7.0' to land now or formerly of Greenberg about 29' to a point marking the northwesterly corner of the granted premises and at the center line of a passageway; thence turning and running

EASTERLY Still by said land now or formerly of Greenberg and by the center line of a passageway about 69' to a point marking the northeasterly corner of the granted premises and at land now or formerly of the City of Haverhill; thence turning and running

SOUTHERLY By said land formerly of the City of Haverhill and land now or formerly of Regina Stolzberg



and Mary I. Berger, about 112' to a point in the northerly side of Washington Street; thence turning and running

**WESTERLY** By the said northerly side of Washington Street about 51.6' to a point in the center line of a passageway and place of beginning.

Together with the right in common with others of passage, light, and air over a strip of land 20' in width extending along the easterly line of said premises and running from said Washington Street to the northeasterly corner of the granted premises; and the right of passage over a strip of land running northerly from the northeasterly corner of the granted premises to Wingate Street, said passageway being 12' in width and 66' in length, and having as its westerly boundary the easterly face of the brick building located at 462 Wingate Street.

Also the right to pass and re-pass in common with others over a strip of land lying along the westerly boundary of the premises herein described, said strip of land running northerly from Washington Street and being about 5' 7.5" in width at its southerly end and about 6' 3" at its northerly end and extending northerly from Washington Street about 79' 6", the westerly boundary of said strip of land being the easterly face of the brick building 489 Washington Street.

Also the right to pass and re-pass in common with others on and over a strip of land lying along the northerly boundary of the granted premises, said strip of land being about 6' in

width and 54.5' in length and having as its northerly boundary the southerly face of the brick building numbered 62 to 70 Wingate Street or its extension thereof.

Also the right together with others to pass and re-pass as occasion may require over existing passageways between buildings located at #70 and #72 Wingate Street, and between buildings #78 and 80 Wingate Street and over an existing passageway connecting the two aforesaid ways and lying southerly from the southerly face of the brick building #72 and 78 Wingate Street.

Subject to the rights of others to pass and re-pass as occasion may require over a strip of land lying on the easterly boundary of the granted premises, said strip of land being a portion of a passageway now in use and running northerly from Washington Street about 112' and being about 6' in width at its southerly end, 4.5' in width at its northerly end and having as its westerly boundary the easterly face of the brick building on the granted premises.

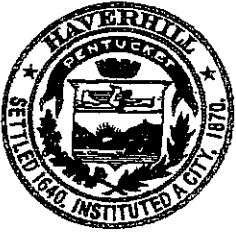
Subject also to the rights of others to pass and re-pass as occasion may require over a strip of land lying on the westerly boundary of the granted premises and being all the land lying westerly from the westerly face of the brick building on the granted premises to the westerly boundary line of the property herein described, and running northerly from Washington Street to a point at the northwesterly corner of the brick building on the granted premises.

Also subject to the rights of others to pass and re-pass over a strip of land located on the northerly boundary of the granted premises, said strip of land being about 6' in width and 69' more or less in length and having as its southerly boundary the northerly face of the brick building on the granted premises.

Said parcel as described herein, being land under and around a brick building #81 and 87 Washington Street, inclusive.

[REDACTED]

[REDACTED]



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

**November 11 2016**

Notice is hereby given that a hearing will be held for all parties interested, in the Council Chambers, City Hall Building, on Tuesday, November 29th at 7:00 o'clock P.M. on a petition from Dave Traggorth/Traggorth Companies LLC; requesting Special Permit to redevelop and restore 81-87 Washington st; known as the Al Forno Building; to create up to 24 rental apartments, including 6 two-bedroom units and 12 One-bedroom units to include 1,900 SF of ground floor retail space for lease along Washington st; Assessor's Map 301, Block 52, Lot 6

Description of area, maps and plans are on file in the City Clerk's Office.

Linda L Koutoulas  
City Clerk

Advertise: **November 11 & November 18 2016**

4 Summer Street  
Haverhill, MA 01830  
Phone: (978) 374-2312  
Fax: (978) 373-8490

# Fax

To: Katie From: City Clerk's Office  
Fax: 81-87 Washington St Date: 9-22-16  
Phone: AL Forno Bldg. Pages: 2  
re: Special Permit AD CC:

☐ Urgent ☒ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

Hi Katie -  
please run 2 times -

Nov - 11 & Nov 18 2016

Thanks!

*Amari*

**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

(8.1)

\*NEW X  
\*RENEWAL \_\_\_\_\_

DATE OF REQUEST 8-31-2016 DATE OF APPROVAL \_\_\_\_\_

NAME: Rodney Ball

ADDRESS: 13 1/2 GROVE ST, HAVERHILL, MA 01832

TELEPHONE #: 978-912-4797

VEHICLE TYPE: GREY 2008 MAZDA CX-9

PLATE #: MA 6HL154

Do you currently have off street parking at your residence? \_\_\_\_ Yes ✓ No  
If yes, why is there a need for a handicap parking sign? \_\_\_\_\_

\_\_\_\_\_

Did you have a handicap parking sign at a previous address? \_\_\_\_ Yes ✓ No  
If yes, location? \_\_\_\_\_

x Rodney Ball

Applicant Signature

• Please include a copy of your current handicap placard or handicap registration, along with this application.

✓ Approve \_\_\_\_\_ Denied

\_\_\_\_\_ Reason for denial

Ala R. Powell

Chief of Police Signature

\_\_\_\_\_ Approve \_\_\_\_\_ Denied

\_\_\_\_\_ Reason for denial

\_\_\_\_\_

\_\_\_\_\_

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

c/o Officer Lance Powell

To: Chief Denaro

From: Officer Powell

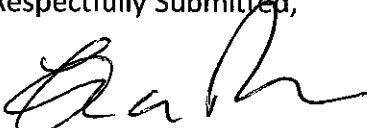
Date: September 21, 2016

Re: Handicap sign request

Sir,

I have received an application for a handicap parking sign from Rodney Ball of 13 ½ Grove St. He has an active Massachusetts handicap placard issued to him. I have inspected the location and his request is appropriate. He currently has no off street parking. I would recommend that a Handicap parking space be placed in front of his home located at 13 ½ Grove St.

Respectfully Submitted,



Officer Powell

(8.2)

**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

\*NEW \_\_\_\_\_  
\*RENEWAL X \_\_\_\_\_

DATE OF REQUEST 8/16/2016 DATE OF APPROVAL \_\_\_\_\_

NAME: Joseph Miller

ADDRESS: 20 Swasey Street 1st Floor Haverhill, MA. 01832

TELEPHONE #: 978 377-0259

VEHICLE TYPE: 1999 Mercury Villager Sport Van

PLATE #: 1 LLC50

Do you currently have off street parking at your residence? \_\_\_\_ Yes ✓ No

If yes, why is there a need for a handicap parking sign? \_\_\_\_\_

Did you have a handicap parking sign at a previous address? \_\_\_\_ Yes ✓ No

If yes, location? \_\_\_\_\_

x Joseph Miller  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

✓ Approve \_\_\_\_\_ Denied

\_\_\_\_\_  
Reason for denial

Alan R. Powell  
Chief of Police Signature

\_\_\_\_ Approve \_\_\_\_\_ Denied

\_\_\_\_\_  
Reason for denial

\_\_\_\_\_  
City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

c/o Officer Powell

To: Chief Denaro

From: Officer Powell

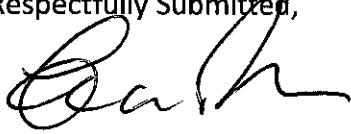
Date: September 21, 2016

Re: Handicap sign request

Sir,

I have received an application for a handicap parking sign from Joseph Miller of 20 Swasey St. He has an active Massachusetts handicap placard issued to *him*. This application is for renewal of an existing handicap parking sign. There is no change in his status and I would recommend approval of the request.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Powell', written in a cursive style.

Officer Powell





# City of Haverhill

## Application for Permit

10.1

Name of Organization	Boys & Girls Club of Greater Haverhill		
Address of Organization	55 Emerson St SAT SUN		
Requesting Permit for (List Type of event)	Walk for Youth	Date & Time	10/15/16 (Rain date 10/16/16)
Location of Event	See attached 10 AM - 12 noon		
Authorized or Contact Person	Kathleen Pruett	Telephone/Cell #/Pager # (Indicate if pager) 978-204-0620 cell	

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events	Signature	Date	

### General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

X Signature of Authorized Agent of Organization: Kathleen Pruett Date: 9/16/16

Signature Witnessed by: \_\_\_\_\_ Date: \_\_\_\_\_

City Council will hear request for application on: \_\_\_\_\_  
Applicant must attend Yes [ ] No [ ] (date) (time)

### Office Use

#### Permit

Permit approved on: \_\_\_\_\_ Proof of Insurance \_\_\_\_\_ # Detail Officers \_\_\_\_\_  
Policy Number/Exp. Date

Attendance Limited to: \_\_\_\_\_ Other Restrictions/requirements: \_\_\_\_\_

Signed: \_\_\_\_\_ Issued on: \_\_\_\_\_ Seal  
City Clerk

**Boys & Girls Club of Greater Haverhill**  
**2016 Walk for Youth**  
**Saturday October 15th, 2016 – 10:00am**  
**(Rain date – Sunday October 16<sup>th</sup>, 2016)**

**Proposed walk route:**

**Begin 55 Emerson Street and proceed east down Bailey Blvd.  
Cross Main Street to Ginty Blvd.  
Turn right at the end of Ginty Blvd to Water Street.  
Proceed onto Water Street towards Main Street  
Cross Main Street to Merrimack Street and proceed to  
Washington Street. Follow to railroad square.  
Take a right to Railroad Square and proceed to Wingate St  
Proceed down Wingate St and turn left to Essex Street.  
Take a right to Locust St and then a right to Walnut St.  
Cross Emerson at the corner of Walnut and Emerson and  
end at 55 Emerson Street – Haverhill Boys & Girls Club**

City of Haverhill

Limousine/Livery License

12.

Honorable President and Members of the Haverhill City Council:

Limousine

The undersigned respectfully asks that he/she may receive a Limousine/Livery License -

Place of business being:

Black Tie Limousine, Inc.

Name of Business:

Address:

25 Bond St, Haverhill, MA 01835

Applicant:

Mark Mollica

Applicant phone number:

978-373-9625

Zoning Approval Letter received (must have approval from building department):

Business Certificate # and expiration date:

JUL 19 2016

Haverhill, \_\_\_\_\_, 20\_\_

Office use only

New/Renew (circle one)

Fee: \$100 per vehicle - annual fee

No. of Vehicles: 52

Registration # of vehicles (photocopies of actual registrations must be provided to Clerk's office):

provided

In Municipal Council, \_\_\_\_\_, 20\_\_

Attest:

\_\_\_\_\_  
City Clerk

Approve ☒

Denied ☐

Al R. P. P.

Police Chief

Haverhill City Code: Chapter 230 Sec. 26, 27, 33

Please complete back side of this application

Hearing Sept 13 2016

**Haverhill**

October 19, 2015

City Solicitor,  
William Cox  
141 South Main St.  
Bradford, Mass. 01832

Re: Title Search

Dear Atty. Cox:

I have requested the Fire Department to conduct a structural survey of the following property in anticipation of placing it before City Council for a demolition order.

425 Washington St. Map 511 Block 278 Lot 8

The owner has failed to secure the fire damaged building or perform any repair work. Numerous safety concerns and complaints have been lodged in this department.

Would you please do the title search on this property so that I may proceed with the process.

Sincerely,

Richard Osborne  
Building Inspector

RO/bld

IN CITY COUNCIL: July 26 2016

VOTED: that COUNCIL HEARING BE HELD SEPTEMBER 13 2016

Attest:

\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: September 13 2016

POSTPONED TO SEPTEMBER 27 2016

Attest:

\_\_\_\_\_  
City Clerk

Board of Health

Inspection Services

Building/Zoning

Phone: 978-374-2325

978-374-2341

978-374-2338

978-374-2430

Fax: 978-374-2337

bdufresne@cityofhaverhill.com

14.2



# Haverhill

Board of Health  
Inspection Services  
Building/Zoning  
Phone: 978-374-2325  
978-374-2341  
978-374-2338  
978-374-2430  
Fax: 978-374-2337  
bdufresne@cityofhaverhill.com

May 18, 2016

Public Safety Commissioner,  
Alan R DeNaro  
Room 113 - 4 Summer Street  
Haverhill, MA 01830

Re: Structural Survey

Commissioner DeNaro:

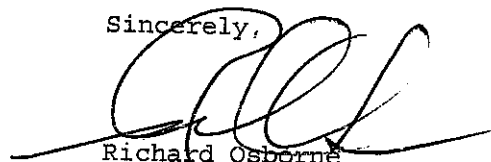
If an owner, lessee or mortgagee in possession of such unsafe structure refuses or neglects to comply with the requirements of such notice within the time limited, and such structure is not made safe or taken down as therein ordered. The head of the fire department shall survey the property(s).

There was a second fire at the above noted location on May 15, 2016. With this new development could you please have a second structural survey performed on the fire damaged building at the following location in accordance with Chapter 143, Section 8:

425 Washington St. Map 511, Blk. 278, Lot 8

If the structural survey team recommends demolition I will bring it forward to the City Council for a demolition order to remedy a public safety and public nuisance issue to the abutting properties.

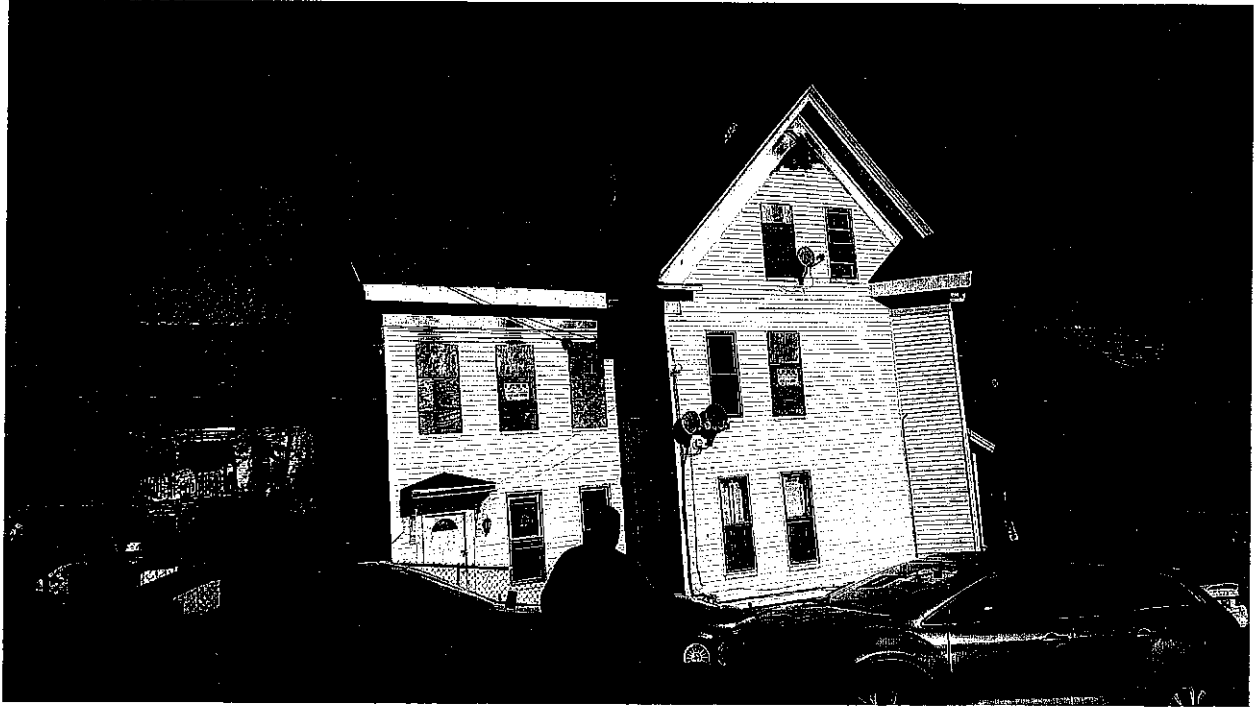
Sincerely,



Richard Osborne  
Building Inspector

RO/bld

C: Andrew Herlihy, CDBG  
William Cox, City Solicitor  
Matthew Hennigan, Vacant Properties Manager  
Richard MacDonald, Director



**Bonnie Dufresne**

---

**From:** Richard Osborne  
**Sent:** Wednesday, May 18, 2016 1:20 PM  
**To:** Bonnie Dufresne  
**Cc:** Richard MacDonald  
**Subject:** 425 WASHINGTON ST.

BONNIE; CAN WE MAKE A FORMAL REQUEST TO THE CITY OF HAVERHILL FIRE CHIEF FOR A STRUCTURAL SURVEY IN ACCORDANCE WITH MASS GEN. LAW CHAPT. 143 SEC 6, NUISANCE; MASS.GEN. LAW CHAPT.139 SEC 3,3A A RECENT FIRE IN THIS BUILDING HAS CAUSED CONCERNS WITH THE ABUTTERS AS TO THE STRUCTURE AND COMMON NUISANCE IT CREATES TO THE NEIGHBOORHOOD THANKS RICHARD OSBORNE

suggestions no later than **Monday, April 4<sup>th</sup>** at 4 p.m. so that I may later share with the owners the final draft of the timeline by way of telephone and mail no later than Monday (4/4) early evening:

**TIMELINE OF REQUIRED TASKS FOR OWNERS, ABELARDO AND BLANCA NUNEZ**

A. If the owners decide to go with 'Plan A' (i.e., renovating house and then selling it):

- **April 6, 2016:** Owners provide to Teneshia Lewis (Attorney General's Office) the name, address, and telephone number of the contractor who will perform the repairs at the property. [Note: Mr. Nunez mentioned that he already has a contractor. Just need the actual contact info]
- **April 8, 2016:** Owners confirm with Teneshia Lewis that a structural engineer will visit the property and perform an inspection of the property to prepare an analysis report
- **April 14(?) 2016:** City of Haverhill Building Inspector meets owner's structural engineer at the property for engineer's analysis.
- **April 20, 2016:** Structural Engineer's report must be submitted to Teneshia Lewis and Matt Hennigan (City of Haverhill)
- **April 26, 2016:** Owner provides Teneshia Lewis with copy of estimate budget for repairs based on Structural Engineer report, including approximately how long it will take to remediate all existing code violations. [Note: Based on the contractor's proposed time frame for completion of the work, the City and the Attorney General's Office will confer again to determine next steps]

B. If the owners decide to proceed with 'Plan B' (i.e., sell the property "as is"):

- **April 13, 2016:** Owners provide Teneshia Lewis with the name, address, and telephone number of real estate agent [Note: We start with this date to allow the owner sufficient time to shop around for a real estate agent between 4/4 and 4/13]
- **April 20, 2016:** Owners provide Teneshia Lewis with (1) written proof that they have authorized the real estate agent to market and/or list the property and (2) a copy of the actual MLS listing.

Note that if the above-referenced deadlines are met, we should discuss next steps including establishing a reasonable deadline by which the property should be sold before moving forward with the receivership petition. My initial thought is that if the property is not sold by **May 31, 2016 (and the violations continue to exist)**, we would move forward with the receivership petition. If a court appoints a receiver, we could continue the matter until late June 2016 (at the latest) before we ask that the receiver begins the actual receivership process. This would result in the owners having nearly a total of 3 months to sell the property.

As discussed, I will circle back to you with more information on how we would handle the issue of any new buyer's obligation to cure the code violations—and on a very expedited basis. In the meantime, I look forward to the City's thoughts on the above. Additionally, **Richard**, it may be helpful if you, Matt, and I had a conference call to discuss the status of this property and the above-outlined information. Please know that I can be available between **10 a.m. and 11:30 a.m. tomorrow, Thursday (3/31)**.



To: Richard Osborne, City of Haverhill Inspector of Buildings  
4 Summer Street  
Haverhill, MA 01830

As requested by the City of Haverhill a structural survey was conducted at:

425 Washington Street , Haverhill, MA on November 2, 2015.

Date of fire that caused damage, 10/09/2014

Fire has damaged the second and third floors and roof structure, leaving the building open the weather. The fire damage was limited to one area of the building on the North side. The roof is open to the weather, as well as soffits on the north side.

The property has been illegally entered in the past, but appears to be secure at the time of this survey.

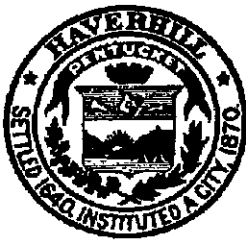
It is our opinion that this building can be rehabilitated with extensive reconstruction.

Report compiled by: David W. Hewey 11/02/2015

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See Attached Photos.



# Haverhill Fire Department

## Fire Prevention / Investigation Unit



James J. Fiorentini  
Mayor

John E. Parow  
Fire Chief

D/C William F. Laliberty  
Lieut. Roger E. Moses  
Insp. Johnathan W. Pramas

4 Summer St, Room 113  
Tel: (978) 373-8460  
Fax: (978) 521-4441

June 28, 2016

To: Richard Osborne, City of Haverhill Inspector of Buildings  
4 Summer Street  
Haverhill, MA 01830

As requested by the City of Haverhill a structural survey was conducted at:

425 Washington Street, Haverhill, MA on November 2, 2015.

Date of fire that caused damage, 10/09/2014

Fire has damaged the second and third floors and roof structure, leaving the building open to the weather. The fire damage was limited to one area of the building on the North side. The roof is open to the weather, as well as soffits on the north side. The property has been illegally entered in the past, but appears to be secure at the time of this survey.

On May 15, 2016, a fire occurred in the basement of the building from an unknown cause after an investigation. It was determined that someone is gaining access into the building without the knowledge of the owner. The condition of this building has fallen into further disrepair.

This building should be demolished due to the lack of maintenance, the unwillingness of the owner to repair the build in order to render the building habitable and the lack of being accountable of who is accessing the building.

Report compiled by:

David W. Hewey, Disinterested Party  6/28/2016

William F. Laliberty, Deputy Fire Chief  6/28/2016

John Pettis III, City Engineer  6/28/2016

4 Summer Street  
Haverhill, MA 01830  
Phone: (978) 374-2312  
Fax: (978) 373-8490

# Fax

To: <u>Katie Gazette</u>	From: <u>City Clerk's Office</u>
Fax: _____	Date: <u>Aug 1 2016</u>
Phone: <u>978-946-2157</u>	Pages: <u>2</u>
re: <u>Demo AD - 425 Washington St</u>	
<u>9-13-16</u>	
<input type="checkbox"/> Urgent	<input checked="" type="checkbox"/> For Review
<input type="checkbox"/> Please Comment	<input type="checkbox"/> Please Reply
<input type="checkbox"/> Please Recycle	

Hi Katie -

Please un 9-2-2016

(Sep 2 2016)

Thanks! Maryana

978-420-3624



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

September 2 2016

Notice is hereby given that a hearing will be held for all parties interested, in the Council Chambers, City Hall Building, on Tuesday, September 13, 2016 at 7:00 o'clock P.M. on Document 83 & 83-B being the following order:

Pursuant to Massachusetts General Law, Chapter 139, Section 1, after hearing, it is hereby adjudged that the building (s) at the following location in Haverhill MA, is a nuisance to the neighborhood and is dangerous, in accordance with the authority bestowed upon us by said Chapter, it is hereby ordered that said Building (s) be demolished or repaired.

Doc 83-B: 425 Washington st – Assessor's Map 511, Block 278, Lot 8

Linda L Koutoulas

City Clerk

ADVERTISE: September 2, 2016

83-B



Hearing September 13

DOCUMENT 83-B

**CITY OF HAVERHILL**

In Municipal Council July 26 2016

2016

14.2.1

ORDERED:

Pursuant to Massachusetts General Law, Chapter 139, Section 1, after hearing, it is hereby adjudged that the building(s) at 425 Washington Street St. Assessor's Map # 511, Block # 278, Lot # 8, in Haverhill, is a nuisance to the neighborhood and is dangerous, in accordance with the authority bestowed upon us by said Chapter, it is hereby ordered that said Building (s) be demolished or repaired.

In the event the owner fails to take steps to rehabilitate or remove said building (s) within 30 days, the Mayor or his agent is authorized to proceed with demolition of said building (s) and may place a lien, suit and/or attachment on the owner or properties you own to the extent of damage incurred.

VOTED: that COUNCIL HEARING BE HELD SEPTEMBER 13 2016  
Attest:

\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: September 13 2016  
POSTPONED TO SEPTEMBER 27 2016

Attest:

\_\_\_\_\_  
City Clerk



James J. Fiorentini  
Mayor

John E. Parow  
Fire Chief

## Haverhill Fire Department

Fire Prevention / Investigation Unit

D/C William F. Laliberty  
Lieut. Roger E. Moses  
Insp. Johnathan W. Pramas



4 Summer St, Room 113  
Tel: (978) 373-8460  
Fax: (978) 521-4441

June 28, 2016

To: Richard Osborne, City of Haverhill Inspector of Buildings  
4 Summer Street  
Haverhill, MA 01830

As requested by the City of Haverhill a structural survey was conducted at:

425 Washington Street, Haverhill, MA on November 2, 2015.

Date of fire that caused damage, 10/09/2014

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This building should be demolished due to the lack of maintenance, the unwillingness of the owner to repair the build in order to render the building habitable and the lack of being accountable of who is accessing the building.

Report compiled by:

David W. Hewey, Disinterested Party  6/28/2016

William F. Laliberty, Deputy Fire Chief  6/28/2016

John Pettis III, City Engineer  6/28/2016

To: Richard Osborne, City of Haverhill Inspector of Buildings  
4 Summer Street  
Haverhill, MA 01830

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The property has been illegally entered in the past, but appears to be secure at the time of this survey.

It is our opinion that this building can be rehabilitated with extensive reconstruction.

Report compiled by: David W. Hewey 11/02/2015

---

---

See Attached Photos.



James J. Fiorentini  
Mayor

John E. Parow  
Fire Chief

# Haverhill Fire Department

## Fire Prevention / Investigation Unit

D/C William F. Laliberty  
Lieut. Roger E. Moses  
Insp. Johnathan W. Pramas



4 Summer St, Room 113  
Tel: (978) 373-8460  
Fax: (978) 521-4441

November 3, 2015

To: Richard Osborne, City of Haverhill Inspector of Buildings  
4 Summer Street  
Haverhill, MA 01830

As requested by the City of Haverhill a structural survey was conducted at:

425 Washington Street, Haverhill, MA on November 2, 2015.

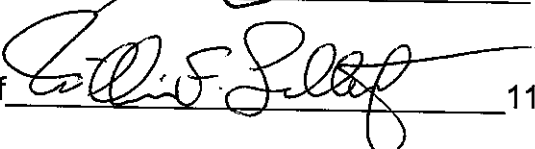
Date of fire that caused damage, 10/09/2014

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It is our opinion that this building can be rehabilitated with extensive reconstruction.

Report compiled by:

David W. Hewey, Disinterested Party  11/02/2015

William F. Laliberty, Deputy Fire Chief  11/02/2015

John Pettis III, City Engineer \_\_\_\_\_ 11/02/2015

See Attached Photos.



suggestions no later than **Monday, April 4<sup>th</sup>** at 4 p.m. so that I may later share with the owners the final draft of the timeline by way of telephone and mail no later than Monday (4/4) early evening:

**TIMELINE OF REQUIRED TASKS FOR OWNERS, ABELARDO AND BLANCA NUNEZ**

- A. If the owners decide to go with 'Plan A' (i.e., renovating house and then selling it):
- **April 6, 2016:** Owners provide to Teneshia Lewis (Attorney General's Office) the name, address, and telephone number of the contractor who will perform the repairs at the property. [Note: Mr. Nunez mentioned that he already has a contractor. Just need the actual contact info]
  - **April 8, 2016:** Owners confirm with Teneshia Lewis that a structural engineer will visit the property and perform an inspection of the property to prepare an analysis report
  - **April 14(?) 2016:** City of Haverhill Building Inspector meets owner's structural engineer at the property for engineer's analysis.
  - **April 20, 2016:** Structural Engineer's report must be submitted to Teneshia Lewis and Matt Hennigan (City of Haverhill)
  - **April 26, 2016:** Owner provides Teneshia Lewis with copy of estimate budget for repairs based on Structural Engineer report, including approximately how long it will take to remediate all existing code violations. [Note: Based on the contractor's proposed time frame for completion of the work, the City and the Attorney General's Office will confer again to determine next steps]
- B. If the owners decide to proceed with 'Plan B' (i.e., sell the property "as is"):
- **April 13, 2016:** Owners provide Teneshia Lewis with the name, address, and telephone number of real estate agent [Note: We start with this date to allow the owner sufficient time to shop around for a real estate agent between 4/4 and 4/13]
  - **April 20, 2016:** Owners provide Teneshia Lewis with (1) written proof that they have authorized the real estate agent to market and/or list the property and (2) a copy of the actual MLS listing.

Note that if the above-referenced deadlines are met, we should discuss next steps including establishing a reasonable deadline by which the property should be sold before moving forward with the receivership petition. My initial thought is that if the property is not sold by **May 31, 2016 (and the violations continue to exist)**, we would move forward with the receivership petition. If a court appoints a receiver, we could continue the matter until late June 2016 (at the latest) before we ask that the receiver begins the actual receivership process. This would result in the owners having nearly a total of 3 months to sell the property.

As discussed, I will circle back to you with more information on how we would handle the issue of any new buyer's obligation to cure the code violations—and on a very expedited basis. In the meantime, I look forward to the City's thoughts on the above. Additionally, **Richard**, it may be helpful if you, Matt, and I had a conference call to discuss the status of this property and the above-outlined information. Please know that I can be available between **10 a.m. and 11:30 a.m. tomorrow, Thursday (3/31)**.

## Unofficial Property Record Card - Haverhill, MA

### General Property Data

Parcel ID 511-276-8	Account Number
Prior Parcel ID --	
Property Owner NUNEZ ABELARDO ETUX	Property Location 425 WASHINGTON ST
NUNEZ BLANCA	Property Use TWO FAM
Mailing Address 1099 WESTERN AVE	Most Recent Sale Date 1/20/2006
	Legal Reference 25301-272
City HAVERHILL	Grantor NUNEZ ABELARDO,
Mailing State MA Zip 01832	Sale Price 1
ParcelZoning	Land Area 0.125 acres

### Current Property Assessment

Card 1 Value	Building Value 75,600	Xtra Features Value 500	Land Value 63,500	Total Value 139,600
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### Building Description

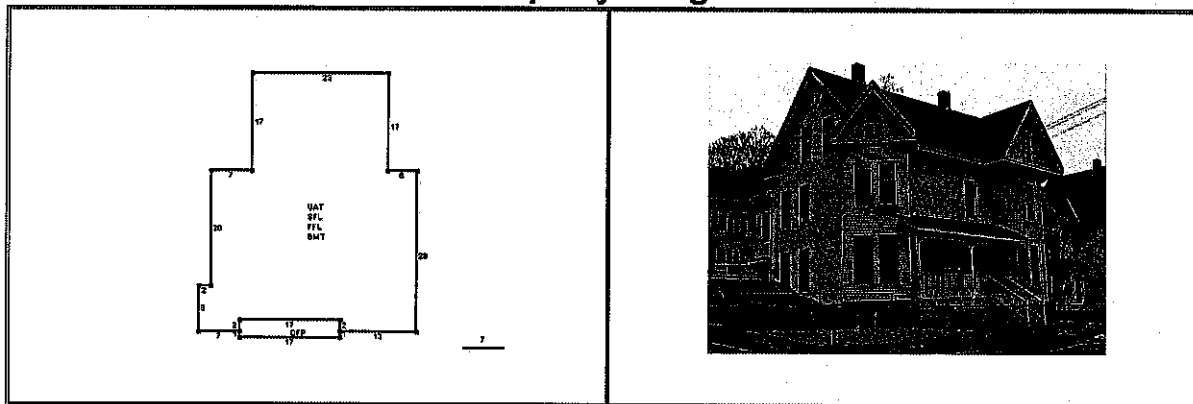
Building Style MULTI-GRDN	Foundation Type BRICKSTONE	Flooring Type SOFTWOOD
# of Living Units 2	Frame Type WOOD	Basement Floor CONCRETE
Year Built 1890	Roof Structure GABLE	Heating Type FORCED H/W
Building Grade AVERAGE	Roof Cover ASPHALT	Heating Fuel GAS
Building Condition Average	Siding VINYL	Air Conditioning 0%
Finished Area (SF) 3044.25	Interior Walls PLASTER	# of Bsmt Garages 0
Number Rooms 15	# of Bedrooms 9	# of Full Baths 2
# of 3/4 Baths 0	# of 1/2 Baths 0	# of Other Fixtures 0

### Legal Description

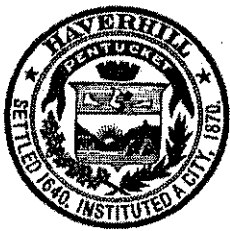
### Narrative Description of Property

This property contains 0.125 acres of land mainly classified as TWO FAM with a(n) MULTI-GRDN style building, built about 1890 , having VINYL exterior and ASPHALT roof cover, with 2 unit(s), 15 room(s), 9 bedroom(s), 2 bath(s), 0 half bath(s).

### Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranted.



# Haverhill

Board of Health  
Inspection Services  
Building/Zoning  
Phone: 978-374-2325  
978-374-2341  
978-374-2338  
978-374-2430  
Fax: 978-374-2337  
bdufresne@cityofhaverhill.com

September 9, 2016

Memorandum

TO: John Michitson, City Council President and Council Members:

FROM: Richard Osborne, Building Inspector

RE: 425 Washington Street

*(continue  
to Sep 27 2016)*

I respectfully request a continuance on the demolition order for 425 Washington Street the owner Mr. Nunez has contracted New Hampshire Demolition Company to demolish the structure. A demolition permit (B-16-1473) was issued on September 9, 2016 with anticipated demolition of this structure scheduled for the week of September 12, 2016. I contacted the City Solicitor and he recommends that no further action be taken at this time by the City Council other than a continuance to allow the order to remain active until the demolition is completed.

Sincerely

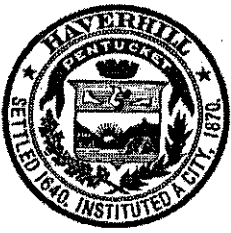
Richard Osborne  
Building Inspector

RO/ds

C: Richard MacDonald, Director, Health & Inspectional Services

William Cox, City Solicitor

William Laliberty, Fire Chief



# Haverhill

Board of Health  
Inspection Services  
Building/Zoning  
Phone: 978-374-2325  
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978-374-2338  
978-374-2430  
Fax: 978-374-2337  
bdufresne@cityofhaverhill.com

September 23, 2016

TO: Linda Koutoulas, City Clerk

FROM: Richard Osborne, Building Inspector

Dear Ms. Koutoulas:

I am happy to report that the fire damaged Multi-Family structure at 425 Washington St., Haverhill, MA has been properly demolished at the expense of the owner Mr. Nunez. I see no reason for the City Council to act on my demolition order and ask that you vacate the order. I appreciate the effort made by Mr. Nunez to abate this public nuisance and comply with the City's order to demolish this fire damage structure.

Sincerely

Richard Osborne  
Building Inspector

RO/ds

C: William Cox, City Solicitor  
Community Development  
Abelardo Nunez

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
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**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843


19.1

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4 SUMMER STREET  
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

September 23, 2016

TO: Members of the City Council

Council President Michitson requests critical financial and planning data to be provided to City Council in advance of tax classification hearing scheduled for November 15<sup>th</sup>.

  
Council President John A. Michitson

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
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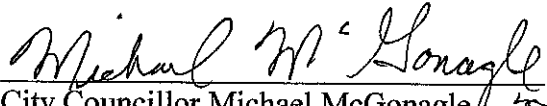
19.2

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September 21, 2016

TO: Mr. President and Members of the City Council

Councillor Michael McGonagle would like to introduce Noa Astor to speak about lighting on Riverview Street.

  
City Councillor Michael McGonagle

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
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**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

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September 21, 2016

TO: Mr. President and Members of the City Council

Councillor Joseph Bevilacqua would like to recognize HC Media for their recent awards.

  
City Councillor Joseph Bevilacqua

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
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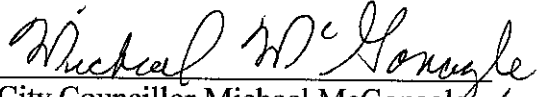
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September 23, 2016

TO: Mr. President and Members of the City Council

Councillor Michael McGonagle would like to request a discussion about Central Plaza/  
Bethany Avenue crosswalk safety concerns.

  
City Councillor Michael McGonagle



**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
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19.5

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

September 21, 2016

TO: Mr. President and Members of the City Council

Councillor Joseph Bevilacqua would like to request a discussion regarding noise concerns at Fantini Bakery, Currier Square.

  
City Councillor Joseph Bevilacqua

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
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*VICE PRESIDENT*  
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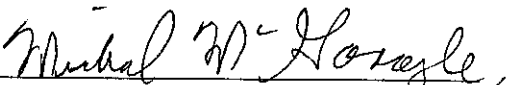
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September 23, 2016

Mr. President and Members of the City Council

Councillors Macek and McGonagle wish to discuss concerns regarding the project at Cross Road and Boston Road, Rte. 125, Ward Hill.

  
City Councillor William J. Macek

  
City Councillor Michael McGonagle

**CITY COUNCIL**

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*PRESIDENT*  
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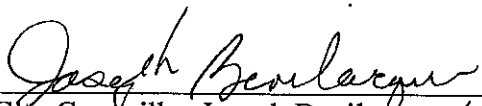
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

September 21, 2016

TO: Mr. President and Members of the City Council

Councillor Joseph Bevilacqua would like to request a discussion regarding traffic concerns at Carleton Street and Broadway.

  
City Councillor Joseph Bevilacqua

## CITY COUNCIL

JOHN A. MICHITSON  
PRESIDENT  
MELINDA E. BARRETT  
VICE PRESIDENT  
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### CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843 MINUTES OF THE PUBLIC SAFETY COMMITTEE MEETING HELD ON SEPTEMBER 12, 2016

A City Council/Public Safety Committee meeting was held on Monday, September 12, 2016 at 7:00P.M. in the City Council office, Room 204, City Hall.

Committee Members present: Committee Chairperson Michael McGonagle, Councillor Melinda Barrett and Councillor Mary Ellen Daly O'Brien. President Michitson, Councillor Vargas, Bevilacqua, LePage, Macek and Sullivan also attended.

Department Heads: David Van Dam-Chief of Staff, Deputy Chief Anthony Haugh-Haverhill Police, Linda Koutoulas-City Clerk, John Pettis-City Engineer and Joe Johnson-GPI Traffic Consultant

Attendees: Ron MacLeod, Patrica Barrett-MacLeod, Roger LeMire, Melissa Seavey, Russell Chaput, Bob DesMarais, Douglas Riva, Richard Bilodeau, Mike Katsulis, Joseph LeBlanc

The following items were discussed:

1. **Document #6-Z** – Communication from President Michitson requesting to introduce Ron MacLeod to discuss traffic & safety concerns and associated public safety resources; and **Document 82-W** – Communication from Councillors Daly O'Brien and President Michitson requesting to introduce Ron MacLeod to discuss traffic safety issues on streets of the North Avenue neighborhood.

Discussion was held regarding speed limits, traffic and safety concerns including a redesign of the North Ave., Marsh Ave. intersection. City Engineer John Pettis spoke about the design process for the area and introduced the new consultant, Joe Johnson of GPI, to speak on progress and timeline. Residents and City Council members expressed concern about the original design of a rotary being considered for the area. John Pettis is also looking into the TIF project redesign, which should be updated in late October. John will also monitor the municipal modernization bill that may allow us to have more control over setting speed limits.

#### Action Items:

- A motion was made and passed to recommend the Council to send a letter to the Mayor requesting a study be conducted to eliminate heavy truck traffic from using North Ave as a cut through.
- A recommendation for the full Council to send a letter the Mayor to request that John Pettis re-evaluate adding stop signs on North Ave around or near Concord Street to slow the speed of traffic.

2. **Document 61-W** – Communication from Councillor Macek requesting to introduce Roger LeMire to discuss limited access to downtown for residents during major downtown events and to present an alternative plan.

Discussion was held regarding improving residential access during downtown events. Roger LeMire spoke to the frustration to being a resident of Phoenix Row and not being able to have egress to his parking lot during downtown events. After a lengthy discussion including Chamber of Commerce representative Melissa Seavey and Deputy Chief Haugh, Roger Lemire and Council members, a decision was made to try to allow for all day access to the Phoenix Row parking lot via the ramp

leading to the Garladi Club and 70 Washington Street.

**Action Item:**

- Recommendation to send a letter from the Council to the Chamber of Commerce to coordinate along with the Police Department an action plan that allows access to Phoenix Row parking lot during their Christmas Stroll Downtown event.

3. **Document 31-S** – Petition from Russell Chaput requesting Tag Day rules relating to soliciting on a public way be changed from 1 day to 3 days

Discussion was held to consider adding new locations for non-profits to collect donations on City streets. Petitioner Russell Chaput requested consideration of new areas to fundraise. Deputy Chief Tony Haugh expressed the concern from a public safety standpoint on allowing any agencies to utilize public roadways for fundraising. Deputy Chief Haugh also asked that any groups of fund – raising wear fluorescent vests to increase visibility. After a lengthy discussion there were no recommendations to expand any new locations.

4. **Document 82-U** – Communication from Councillor Bevilacqua requesting discussion regarding street closing notifications.

During the discussion Deputy Chief Haugh stated that a weekly meeting is held to discuss all projects that may shut down all public ways. The use of Robo calls or electronic road signs could be used for public notification.

**Action Item:**

- Send a letter from the full Council to the Mayor asking that a notification process be developed to give proper notice 48 to 72 hours in advance to businesses being affected by street closing and detours.

Respectfully submitted,



Michael McGonagle, Chairperson  
Public Safety Committee

September 20, 2016

## CITY COUNCIL

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*PRESIDENT*  
MELINDA E. BARRETT  
*VICE PRESIDENT*  
ANDRES X. VARGAS  
MICHAEL S. MCGONAGLE  
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WILLIAM J. MACEK  
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## CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

### DOCUMENTS REFERRED TO COMMITTEE STUDY

	Suspension of Rules to discuss unpermitted BnB's operating in City of Haverhill	A & F	10/20/15 1/27/16
6-Q	Communication from Councillor Macek requesting a discussion on the establishment of an Adult Fitness and Wellness zone	NRPP	2/9/16
6-W	Communication from Councillor Bevilacqua requesting to discuss Wood School Play-ground	NRPP	2/23/16
38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16 9/6/16
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16
51	Communication from Pres. Michitson requesting to submit petition from Burnham St. residents requesting Burnham St. be made one way coming in from Groveland St. onto Burnham	Public Safety	4/12/16
26E	City of Haverhill -- Mayor's Recommendations, Capital Improvement Program -- 2016-2020	A & F	5/31/16
69	Communication from John Guerin, Chair, submitting findings & recommendations of Salary Survey Commission	A & F	6/7/16
	Application for Permit for Amusements, Public Shows and Exhibitions	A & F	7/26/16
82-T	Communication from Councillor Vargas requesting to introduce Keith Boucher of Urban Kindness to discuss "Pop-Up" City Halls	Citizen Outreach	8/23/16
96-B	Communication from Councillor LePage requesting discussion regarding local regulations of building permit fees	A & F	9/6/16